



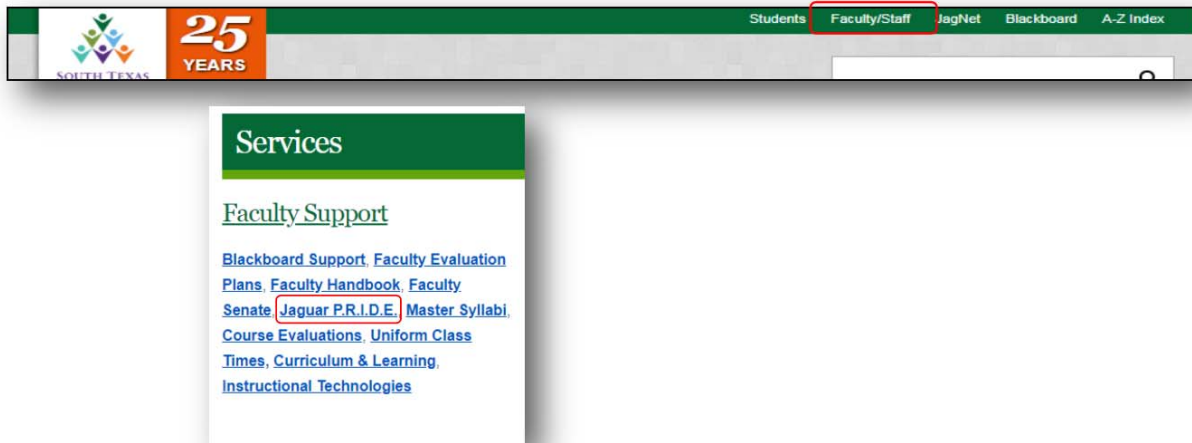
Jaguar P.R.I.D.E. User Guide

Providing Responsibility in Delivering Excellence

Logging into JagPRIDE

Access the reporting system by simply typing jagpride.southtexascollege.edu into the address bar.

You can also access JagPRIDE through the South Texas College website by selecting the **FACULTY/STAFF** tab on the top right-hand side of the home page. Then, select **Jaguar P.R.I.D.E.** under Faculty Support.



Log in by entering your STC Username and Password.

Account Information

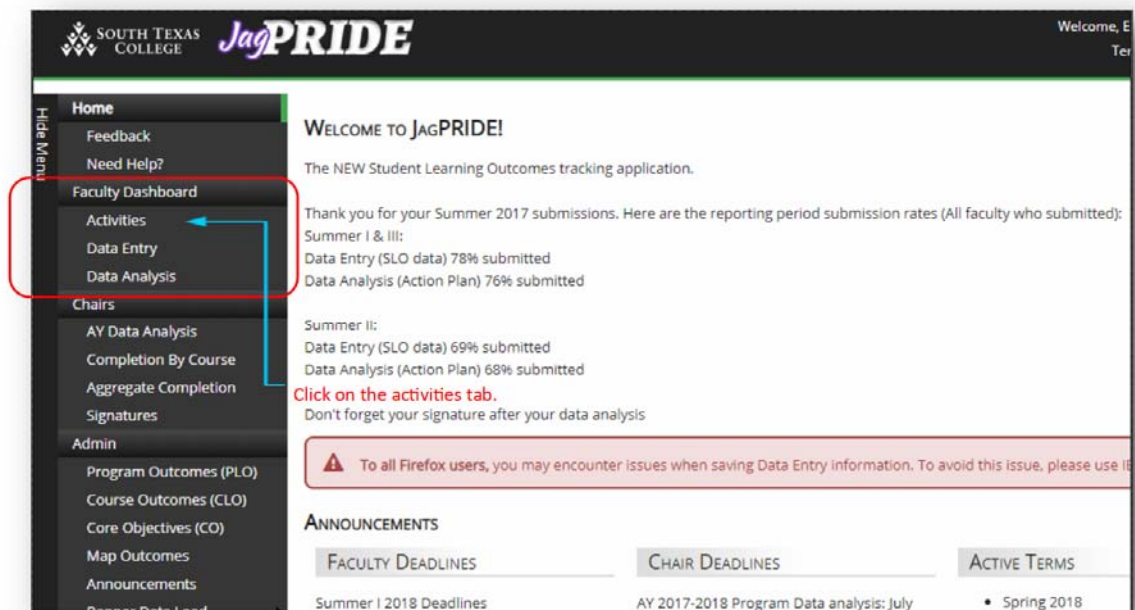
Please enter your username and password.

Username:

Password:

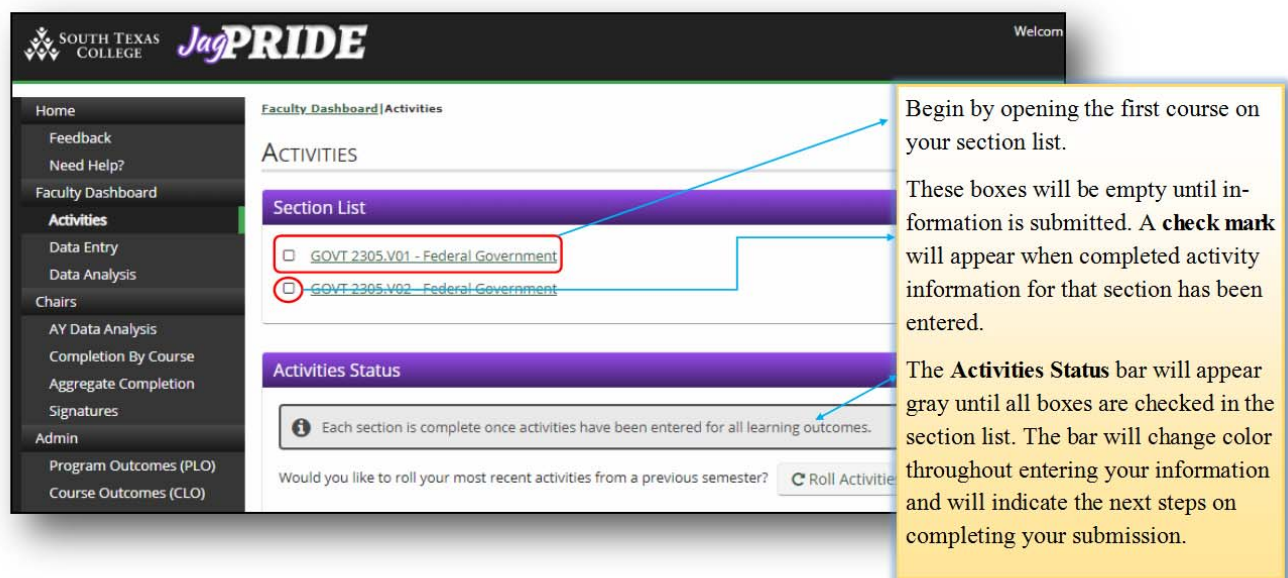
Main Menu

The main menu will appear after successfully logging into the system. **Click** on the Activities tab on the left hand side of your screen to take the first step in entering your student learning outcomes information.



Activities: Course & Performance Descriptions

After opening the Activities tab, a section list of all your courses taught for the semester will appear. Boxes next to each course will appear as empty. This means that no activity information has been entered. **Click** and open the first course that appears on your section list.



Activities: Rolling Activities (For Previous Users & Entries)

You have the option to copy and roll prior entries over to the current semester. This option will only work if you have previously entered items for the same course and program learning outcome. If this is the first time using JagPRIDE, you will need to enter information for the activities page and begin with the first PLO listed. See the next section on page 4 for more information. **Click the Roll Activities button** to copy and roll prior entries over to the current semester.

ACTIVITIES

Section List

- ☐ GOVT 2305.V01 - Federal Government
- ☐ GOVT 2305.V02 - Federal Government

Activities Status

Each section is complete once activities have been entered for all learning outcomes.

Would you like to roll your most recent activities from a previous semester? [Roll Activities](#)

After selecting the **Roll Activities** button, you can begin to select the course section that you wish to roll over. **First**, select the term and section that has the activity information you wish to copy. **Second**, select the current term that you wish to apply the previous entries. **Third**, click the **Roll Activities** button.

ROLL ACTIVITIES

Select a section from a previous term and a section from the current term to roll corresponding activities forward.

1 Previous Term

Term: Summer I & III 2016 Section: CHEM 2423.P03 - Organic Chemistry I

2 Current Term

Section: CHEM 2423.P02 - Organic Chemistry I

3 Roll Activities

ACTIVITIES ROLLED TO CURRENT SECTION

CLO1 - Classify organic compounds by structure, molecular orbitals, hybridization, resonance, and demonstrate stereochemistry.

- Activity: Molecule of Month Activity-4 questions used in assignment
- Standard: 2 out of 4 questions answered correctly
- File: CHEM2423CLOactivity updated.docx

The blank area below the **Activities Rolled to Current Section** will populate the program learning outcomes and the activities, standards, and files you selected to rollover from the previous term and section. This will happen after hitting the **Roll Activities** button.

Go back to the **Activities List** to see if you now have a check indicating that the activity information has been entered and rolled over. Proceed to **Roll Activities** for the additional courses in your section list. The **Status Bar** will turn **green** once all information has been entered and once all check marks appear for the courses listed. When this appears you can proceed to the **Data Entry** page.

ACTIVITIES

Section List

- ☒ CHEM 1411.P02 - General Chemistry I
- ☒ CHEM 1411.W70 - General Chemistry I
- ☒ CHEM 2423.P02 - Organic Chemistry I

Activities Status

Success! You have completed all sections and may now proceed to [Data Entry](#).

Would you like to roll your most recent activities from a previous semester? [Roll Activities](#)

Activities: Course & Performance Descriptions (For First Time Users & Entries)

After selecting the first course, the program learning outcomes will now appear. **Click** on the **Expand All** tab above the listed program learning outcomes or the **plus symbol** next to the individual program learning outcome to open the page. You can begin to enter the **activity and standard** description after opening the learning outcomes listed. *Note: Activities and standards descriptions must follow the Program Learning Outcomes Assessment Plan developed by each department. Please contact your department chair to learn more about the activities and standards that should be entered.*

South Texas College JagPRIDE Faculty Dashboard | Activities

WELCOME,

Home
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Need Help?
Faculty Dashboard
Activities
Data Entry
Data Analysis
Chairs
AY Data Analysis
Completion By Course
Aggregate Completion
Signatures

GOVT 2305.V01 - FEDERAL GOVERNMENT
Select a course learning outcome below to enter activity and standard descriptions.

Back Expand All

1 - Student will demonstrate personal responsibility in the process of successfully completing this course
2 - Student will demonstrate social responsibility in the process of completing this course

Clicking "Expand All" will open both program learning outcomes.

Clicking the individual **plus sign** will open the specific program learning outcomes.

To enter the activity and standard description, **Click** on the Add Activity button.

1 - PLO 3: Student will demonstrate personal responsibility in the process of successfully completing this course

Description:
PLO 3: Students will be able to demonstrate personal responsibility in the process of successfully completing this course

+ Add Activity

You may save as many as 10 activities per course.

2 - PLO 4: Student will demonstrate social responsibility in the process of completing this course

3 - PLO 5: Student will demonstrate civic responsibility in the process of completing this course

1 - Student will demonstrate personal responsibility in the process of successfully completing this course

Activity Description:
Enter Activity

Enter the assignment, test, or activity selected to measure the specific learning outcomes.

Standard Description:
Enter Standard...

Describe the performance standard selected to measure the specific activity. This could be a rubric, a point system, or a checklist.

Examples of Activity:
You have the option to upload examples of activities which includes but is not limited to course syllabi, assignments, projects, exams, rubrics, and samples of student work and performance.

Browse

Apply to all sections of this course.

Save Cancel

Files- Upload an example of the activity. Hit the **Browse** button to upload files from your computer.

Apply to all sections of this course – Check this box if the activity and standard apply to additional sections of the same course. This will prevent you from entering duplicate information multiple times in the section list.

Hit **Save**, to save your work.

Repeat the steps for every PLO listed. When you are finished, make sure to hit **Save** and return to the activities homepage by either clicking the **Back** button or the **Activities** tab on the left hand side. You should now see a check mark next to the section you just completed. Move on to the next section on your list. **Click on the Data Entry** tab when the **Activities Status** bar turns **green** and when all boxes on your section list have been checked.

The **Activities Status** bar will turn **green** once all information has been entered and once all check marks appear for the courses listed. When this appears you can proceed to the **Data Entry** page.

Data Entry: Met, Not Met, Not Attempted

Your section list will show after opening the Data Entry page. Boxes next to each course will appear as empty. This means that no data information has been entered. **Click** and open the first course that appears on your section list. You can begin to indicate if students met program learning outcomes.

These boxes will be empty until information is submitted. A **check mark** will appear when information for that course has been entered.

You will not be able to submit your signature until information for all sections have been entered.

The **Signature Status** bar will remain gray when entry information is incomplete.

Notice that you will see the course roster for the specific section and columns for each PLO. You can click on the individual number to view the description of the PLO.

Begin to indicate whether a student met, not met, or not attempted the particular program learning **outcome by selecting the suitable radio button**. Remember that students who are classified as “not met” are students who performed the activity or assignment, but fell below the performance standard. Those who are classified as “not attempted” are those students who were never assessed.

DATA ENTRY

To all Firefox users, you may encounter issues when saving Data Entry information. To avoid this issue, please use IE8 or above.

GOVT 2305.V01 - FEDERAL GOVERNMENT
Enter student learning outcome attainment for this course.

LEARNING OUTCOME 1
Student will demonstrate personal responsibility in the process of successfully completing this course

Back Save

STUDENT	1	2
Student Name & A#	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A
Student Name & A#	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A
Student Name & A#	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A	<input type="radio"/> M <input type="radio"/> N <input type="radio"/> N/A

Print

Click on the individual number on the **purple** header to view the description of the PLO.

Hit the **Back** button to take you to the data entry homepage.

Hit **Save**, to save your work.

When you are finished, make sure to hit **Save** and return to the **Data Entry** homepage by either clicking the **Back** button or the **Data Entry** tab on the left hand side. You should now see a check mark next to the section you just completed. Repeat the steps for every course section listed. Submit your signature when the status bar turns **blue**. Click on the **Data Analysis** tab when the status bar turns **green** and when all boxes on your section list have been checked.

JagPRIDE

Welcome, [Name]

DATA ENTRY

Section List

- ☒ SPCH 1318.V02 - Interpersonal Communications
- ☒ SPCH 1318.V60 - Interpersonal Communications

Sections become available for data entry once activities have been entered.

Signature Status

You are now ready to submit your Data Entry signature.

Signature Submit

Success! You may now proceed to [Data Analysis](#).

Signature Submit

Click the **Signature** box and **Submit** your signature when you have completed entering information in your **Section List**. Boxes will appear checked once all information has been entered.

You will not be able to submit your signature until information for all sections has been entered.

The Status bar will turn **green** when you submit your signature.

Click on the **Data Analysis** tab to move on to the last step in entering your learning outcomes information.

Data Analysis: Action Plans

Your section list will show after opening the **Data Analysis** page. Boxes next to each course will appear as empty. This means that no action plans have been entered. **Click** and open the first course that appears on your section list. Review your course data and examine your results. Then enter your action plans.

These boxes will be empty until information is submitted. A **check mark** will appear when information for that course has been entered.

You will not be able to submit your signature until information for all sections have been entered.

The **Signature Status** bar will remain gray when entry information is incomplete.

Describe the steps you will take to improve student learning in the **Action Plan** text box.

Hit the **Back** button to take you to the data analysis homepage.

Hit **Save**, to save your work.

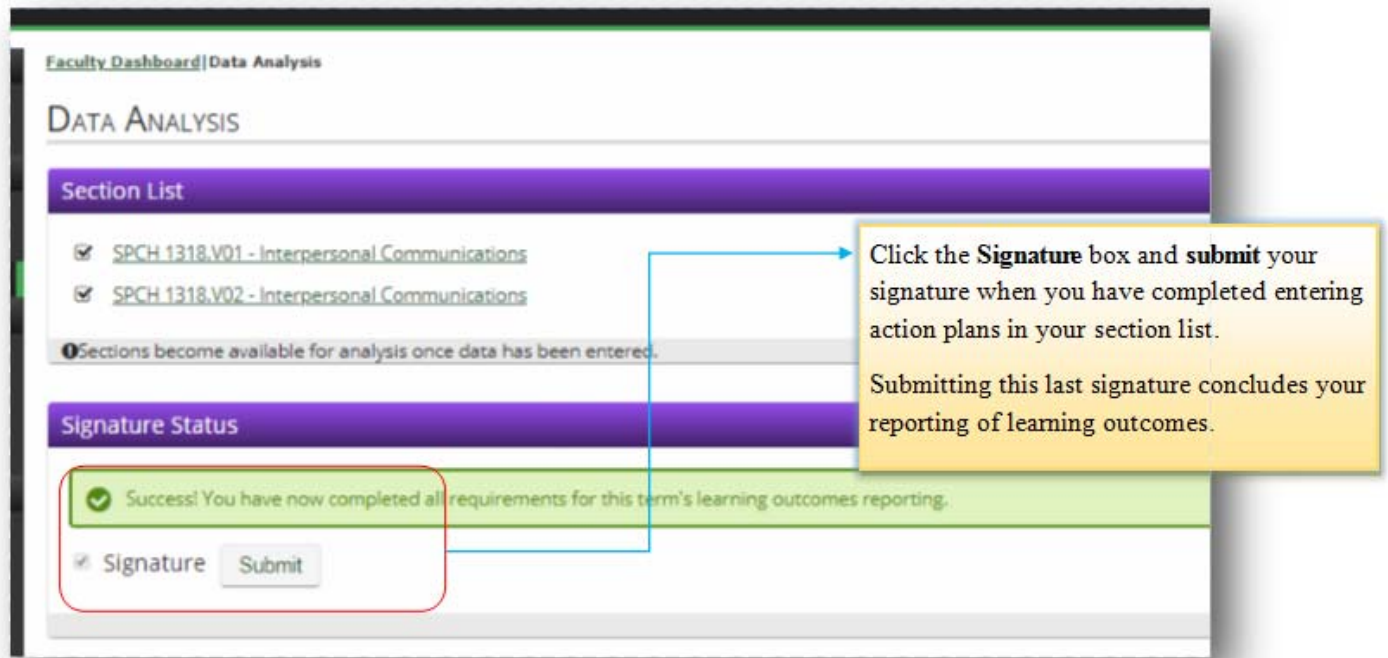
Incorporate more group tasks and reflection activities to allow students to further practice their communication and problem-solving skills.

Did not provide students the opportunity to view the scoring rubric. As a result, I will show students the rubric on how certain problems are graded.

Clicking on the **Activities** button below each learning outcome will prompt you to view the activities entered without leaving the page to access the **Activities** page. The Completion Percentages column provides data collected for the specific section. Percentages Excluding N/A are most appropriate to use in supporting your plan of action for the learning outcome.

When you are finished, make sure to hit **Save** and return to the **Data Analysis** homepage by either clicking the **Back** button or the **Data Analysis** tab on the left hand side. You should now see a check mark next to the section you just completed. Repeat the steps for every section listed.

Click on the **Signature** button and the **Submit** button to submit your signature when the status bar turns **blue**. The status bar will turn **green** after successfully submitting your signature. You are finished entering all learning outcomes information when you submit your data analysis signature.



All Done!

You have completed entering information regarding student learning outcomes attainment of your students when you submit the final signature in the Data Analysis tab.

Feel free to print your activities, data entry and action plans by going to the right hand side of your screen and clicking on the Print icon. You can also click on the Export Data icon to transfer the material you entered in an excel spreadsheet.

We hope you found the JagPRIDE system easy to use and navigate. Contact the learning outcomes team if you experience any difficulty by sending an email to pride@southtexascollege.edu or by calling (956) 872-4411.